

This instruction is intended for persons who are students of the Opole University of Technology. To change the password for your Office 365 mailbox, follow these steps in the order indicated.

Step 1

After setting up your account, go to the website <https://estudent.po.opole.pl> and log in with your account credentials. Please remember to correctly rewrite the code from the picture. If you have failed to store your credentials when creating an account or if you have forgotten them, you can use the password reminder option "Forgot password"



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PLATFORMA eSTUDENT

Sign Up
Sign up with your credentials

Create new account

User:

Password:

I'm not a robot 
reCAPTCHA
Privacy - Terms

[Forgot password ?](#)

Use EduRoam

Use WiFi for free,
You will find more info in Services

Microsoft Office 365
Use a free e-mail account, be in touch with the dean's office and lecturers.
Thanks to the account in Office 365 You will be able to use the free software by programs such as: DreamSpark (including MS Office), Photosynth, Autodesk.

Step 2

After logging in to the eStudent portal, select “My account” from the main menu and then Change password and email option. Enter the new password for the eStudent portal according to the requirements given. Within 2 hours since this operation has been performed, a new password will be set for all active services.



Data change

Change password to eStudent portal, Office 365 (if active), WiFi (if active) - password is common to all services. **The email password will take up to 2 hours.**

New password requirements:

- Password can not contain username
- Minimum 8 characters
- Maximum 16 characters
- Small and capital letters
- Numerals
- Optional special characters (allowable characters: ! @ # \$ % ^ () - _ = + ~ [] { } : | ?)

Enter the current password:

Enter a new password:

Repeat new password:

Next

Change email address which is used for a forgotten password.

Current email address:

Enter the current password:

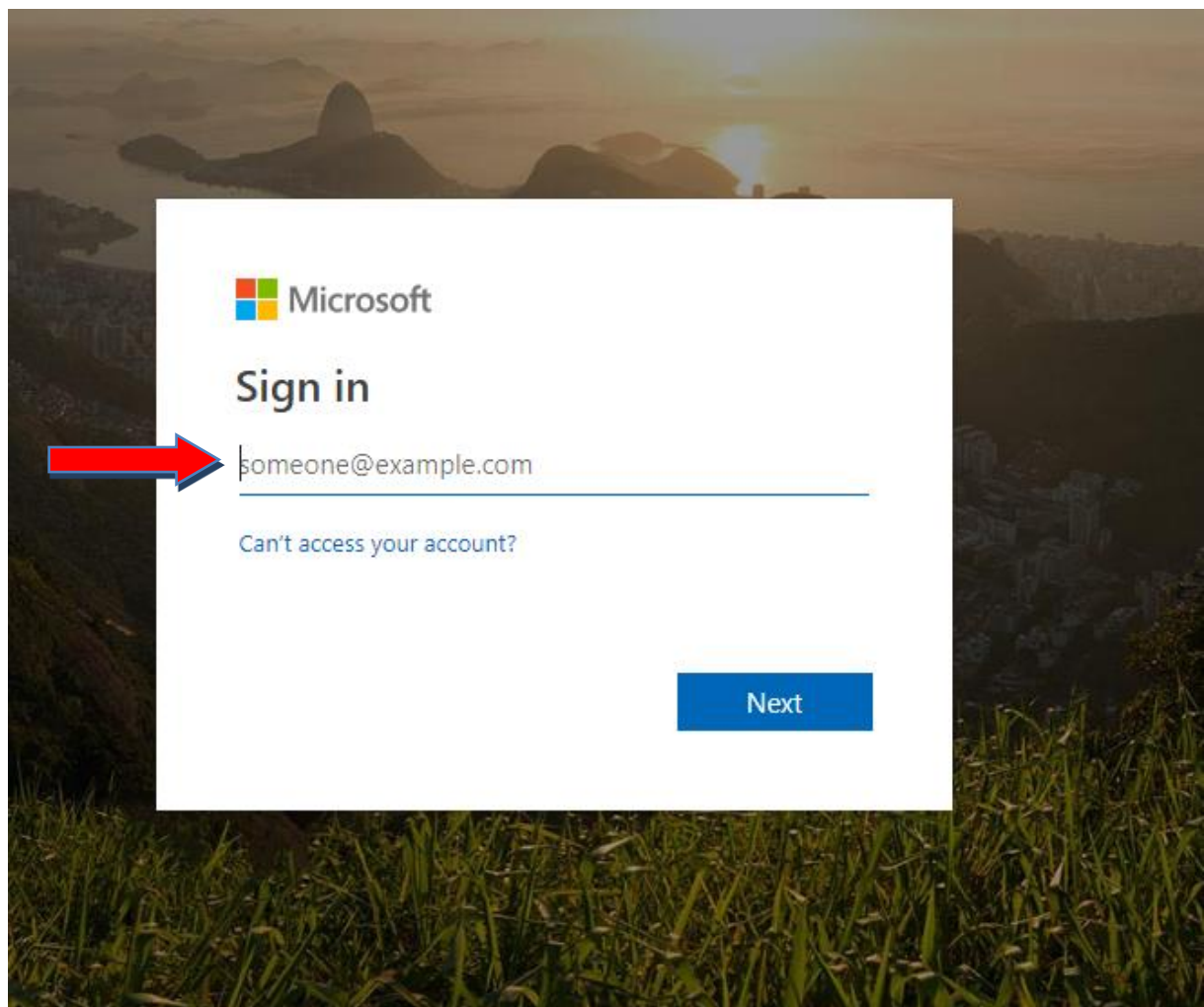
Enter a new email:

Repeat the new email:

Next

Step ③

After 2- hour lapse of time go to the website <http://poczta.student.po.edu.pl>. As an identifier, enter the primary email address you chose when setting up your account as your ID in Office 365. Most often it has the form: name.surname@student.po.edu.pl.



Tip:

If you do not remember your primary email address in the Office 365 service, you can retrieve it by logging in to the eStudent portal in the Software (Office 365) tab.



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